**IUPUI University Library Card Agreement**

By signing this user agreement, **I agree** to accept responsibility for the return of all library materials, paying fines (including any applicable penalties and actual collection costs), paying for damage to or loss of materials charged on this card, notifying the Library of any change of name or address, and reporting if the card is lost or stolen. **I understand** that my failure to pay these fines when due may result in the balance being forwarded to a collection agency. **I understand** that this card is not transferable. **I understand** that overdue notices are sent as a courtesy, and that failing to receive an overdue notice does not absolve me from responsibility should I receive a bill or fine. **I understand** that borrowing limits and fine schedules are posted on the library’s website, and that any changes to these policies will also be posted on the library’s website [https://ulib.iupui.edu](https://ulib.iupui.edu/).

**I agree** to abide by the University Library Code of Conduct <https://ulib.iupui.edu/policies/code-conduct> and **I understand that my privileges may be suspended or lost for failure to abide by these terms and conditions**.

# I.D. with current address must be shown when applying for Library card. Applicant must be present.

Name: Current Address: \_ City/State/Zip: \_ Telephone: \_ Date of Birth: / /

All notices will be sent to the email address you enter below. If you do not have an email address, notices will be mailed to the Mailing Address listed above.

E-mail:

Would you like to receive information about the Library in the future? YES NO Borrower Signature:

**STAFF USE ONLY: Barcode: Staff Initials & Date:**

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**Fast Facts about IUPUI University Library**

Questions? Please ask us!

We want your visit to the library to be a positive one. Do not hesitate to ask if you have any questions about our policies or services.

Library Cards

Residents of Indiana aged 18 or older are eligible to receive an IUPUI University Library Borrower’s Card upon completion of the application requirements.

Cardholders are responsible for all items checked out on their card. Cardholders should contact the library immediately at

(317) 274-0472 if their card is lost or stolen

Computers

Guest computer accounts are available to cardholders at the 2nd floor service desk until 30 minutes before the library closes. These computer accounts expire at the end of the day of issue.

Cardholders must present photo ID and their library card each day to receive a guest computer account.

Cardholders are prohibited from sharing their computer accounts.

IUPUI Campus Police

[https://iupd.iupui.edu](https://iupd.iupui.edu/)

Available 24/7 for on-campus emergencies

@ (317) 274-7911

Quiet Floor – Level 3

Please whisper on the Quiet Floor, and limit group study and cell phone conversations to other floors of the building. Headphones are permitted on the Quiet Floor as long as noise from them is not audible to others.

Food and Drink

Food and drinks are allowed in most areas of University Library (please use a covered container). Users are liable for any damage to library property and equipment caused by food or drink.

We expect users to be responsible and adopt a ‘leave no trace' approach to their use of food in the library. Waste bins and towelettes are provided for your convenience.

IUPUI Tobacco-Free Policy

[https://nosmoke.iupui.edu](https://nosmoke.iupui.edu/)

Tobacco use or sale, including, but not limited to smoking, is prohibited on the IUPUI campus. The prohibition covers “tobacco and smoking-related products” as well as any product intended to mimic tobacco products.

Code of Conduct for IUPUI University Library

Available online at: <https://ulib.iupui.edu/policies/code-conduct>

Visitors who are not affiliated with IUPUI are welcome at University Library. University Library fulfills an important educational function in the University. Educational settings require special considerations, including the priority that must be placed on supporting the University's educational mission.

The library has implemented a Code of Conduct to address conduct expectations for library users so that University Library can meet its educational mission.